



Leicestershire Orienteering Club



Minutes of Committee Meeting held at Glenfield Parish Council Offices, Stamford Street, Glenfield, LE3 8DL Monday 14th August 2017

Present: Chris Phillips, Jane Dring-Morris, Roger Edwards, Steve Chafer, Peter Leake, Ernie Williams, Wendy West, Liz Heaton, Alan West, Mark Hardy, Laurie Fluck, Bob Haskins, Ursula Williamson, Iain Phillips.

1. Apologies for absence: Ian Wilson, Roger Phillips, Anna Barber, Roy Denney

2. Minutes of the last Committee Meeting on Monday 8th May 2017

These minutes were agreed to be a true record.

3. Items arising from the last MOM

There were no matters arising from the last minutes.

4. Request for inclusion in 'Urgent and important items' on the agenda

a. AGM Agenda

CP added the O Safe policy as an item for discussion at the AGM.

BH is to stand down as Vice Chair but will remain on the committee. LF will do one more year as Permissions Secretary (to October 2018). CP to speak to Tracey Brookes to arrange the catering for the AGM.

b. Association and Club Conference 2017

Will be held in Leeds on Saturday 14th October 2017. CP will be attending. Possible agenda items could be how we handle major events and Sport England's initiative on participation. CP asked the committee if anyone would like to attend, IP suggested we wait for further details of the agenda before committing to attending. JDM to circulate the email to members asking them to respond to CP if they would like to attend.

5. Treasurer's Report

Please refer to the Treasurer's Report August 2017 circulated prior to the meeting.

RE – the accounts have been passed to Ian Chafer for approval.

Budget 2017/18 No changes to event fees, club night fees or subs are to be recommended at the AGM.

Events – the access fees charged by Leicester City Council wipe out our normal surplus.

Should we seek to use the POCs at nil/reduced charge?

IP – there is a difference between using a POC as a member of the public and attending an organised orienteering event, therefore access charges should apply.

CP to write to the Director of Parks and Leisure regarding access fees with a view to perhaps getting Leicester City Council to reduce them.

CP – the numbering of the SI boxes is to change from 3 digits to 2 digits so that the number can go on top of the box. To be changed after the Club Championships and in time for the Level C event at Burrough Hill. Peter Hornsby is changing the numbers and is aiming for 2

sets of 31 – 99. He wants to buy another 6 SI boxes, RE said we could buy 10 (cost £1,000). It was unanimously agreed by the committee to purchase 10 new SI boxes.
Insurance – LH commented that we need to insure just in case a whole set is lost.
IP – we should pay the insurance but reissue guidance as to what is covered, eg boxes in a garage v boxes in a car.
The recent low level of spend on mapping was continuing in 2017/18 despite the need to update all our forest maps for ISOM 2017, for Level A & B events immediate and other areas within say two years.

6. Delegates' Reports

BH is retiring as the East Midlands delegate, so a replacement from LEI is required.
David Olivant is planning an urban mapping workshop in September 2017 and Forest mapping in 2018.
Regional conference in 2018 and a Planner/Controller conference in 2019.
DVO are organising JIRCS.
Coaching – Hilary Palmer is looking for people to do level 2 courses.
It was discussed what we should do at Belvoir for the 50th anniversary.
The major event structure was discussed but not progressed.
AGM is 18th September 2017 in the Peace Room at Clifton Old Village Hall.
Amanda Roberts (LOG) is being proposed as the new Chair.

7. Events Sub Committee Report

CP – the Club Championships are to be held on 17th September 2017, entries are now open. The post event presentation will be at Moira Village Hall.
Winter League – UW is looking for volunteers to organise events.
CP – the number of control collectors at level D events is dwindling especially for the Winter League.
EW – should we bring the closing time forward?
UW – 6pm to 7pm?
EW – 2 people to organise rather than 1?
IP – the organiser should be empowered to ask for help to get volunteers before the event
To be reviewed at the next fixtures sub committee meeting.

UKOL weekend – March 2018.

Sunday event is at Belvoir and is progressing. The Saturday event was due to be held at Leicester Castle but is now not possible because there is an open day at De Montfort Uni. Leicester Uni were not able to facilitate LEI on this date either, so the current plan is to have a Middle Distance Level B at Irchester. CP proposes to ask SMOC for helpers in return for suitable remuneration, eg a free run. It will be an afternoon race to allow more travel time for competitors.

NOC and DVO's success running park events – this was reviewed by the events sub committee and Autumn 2018 has been penciled in for events using Leicester city parks.

British Sprints 2019 – LEI to organise, discussions to commence with Loughborough Uni after the Summer.

We are the YBT EM/WM regional hosts regional hosts on 22nd April 2018 at Spring Cottage.

8. Development Team Report

WW – we need to obtain permission from parents before images of children are published on the LEI website. WW has put out a plea via Facebook for images.
CP – Can we approach Rob Lines and use any of his images?
WW to liaise with John Cooke to get images uploaded.
WW and AW to approach Annie Leake to see if she has any images we can use.

Permanent Orienteering Courses – the incident where a child allegedly cut their face/hand on a POC marker at Newton Burgoland Primary School was discussed.
SC – circulated download statistics and questioned whether we have too many POCs, we have between 1,700 and 2,000 points across the LEI region.
EW – therefore 1,700 to 2,000 advertising points.
SC – areas with visitor centres are worthwhile pursuing. Should we maintain inner city park POCs in exchange for a nil/reduced access fee?
CP – can we maintain all our POCs?
SC – we need to understand what we want to achieve.
JDM to ask new members how they heard about LEI when they join.
SC – the next move is to look at the key POCs we want to maintain, maybe 12 – 20, then get volunteers to maintain them. The key ones should be ones which have visitor centres and ones which support LEI club nights.
SC to prepare a report to be discussed at the November meeting.

Mapping policy (RE). The Mapping Standing Order to be noted at the AGM.
BH – the rationale does not need to be included in the Standing Order.
CP – the Mapping Standing Order needs to be completely rewritten.

Coaching (RE) – the event at Cademan on 8th July 2017 didn't work, too few were interested so cancelled. The Lakes weekend was well attended however.
LH – some members couldn't attend the Lakes event due to the dates.
CP – would the lure of a top coach attract more attendees? Maybe include lunch or similar.
IP – the difference between Cademan and the Lakes was that Cademan was "turn up on the day" and the Lakes required a monetary commitment prior to the event.
RE – would a Midlands based coaching event be an option?
IP – increased participation at club nights is still an issue.
LH – 2018 weekend coaching in a different area would be worth organising. RE/MH to look at a more local high profile option with guest coach.

9. Club Captain's Report

Please refer to the Club Captain's Report August 2017 circulated prior to the meeting.

Rising Star criteria (CP) – BOF's O Safe policy is to ensure we don't put our juniors under undue pressure

IP – suggest we change the age range from M/W12 to M/W14?

MH – we need to set the criteria as a starting point for a discussion.

LH – the name "Rising Star" award in itself puts pressure on juniors. Criteria were agreed as submitted.

10. Membership Secretary's Report

Please refer to the Membership Secretary's Report August 2017 circulated prior to the meeting.

JDM – there have been no new members since the last meeting. Future reports to be broken down into numbers of seniors and juniors.

11. Any Other Business

LH – has spoken to a representative of Melton Stilton Striders with the offer of a tailored First Aid course and if LEI would be interested.

CP – yes definitely and LH to put Melton Stilton Striders in touch with CP.

Meeting closed at 9:40pm

12. Date of future meetings:

FULL: FEBRUARY, MAY, AUGUST, NOVEMBER

Events: JAN, APRIL, JULY, OCT

Minor events: MAR, SEP, DEC

Mapping: JUN

Development: JAN, JULY

Coaching Forum: MARCH

AGM: OCT

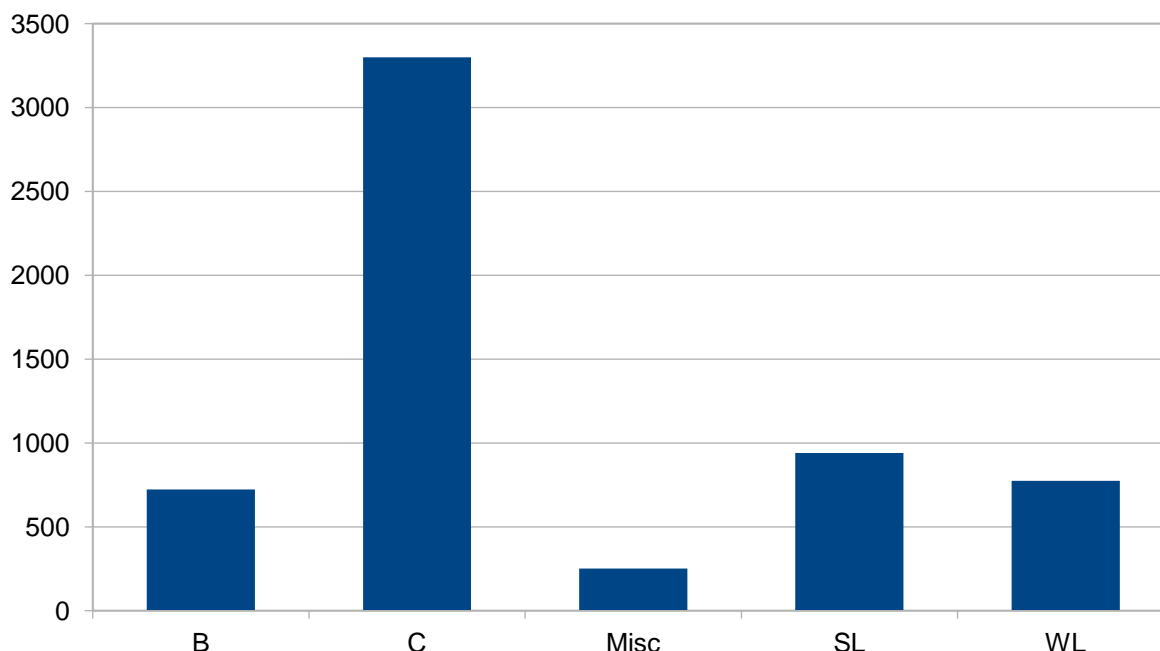
Treasurer's Report August 2017

The accounts for the year are attached within the budget report pdf. Also a full event analysis. The August expenses eg the lost Si box replacements are now in these accounts which has pushed it into a £290 loss. Ian Chafer is our Financial Examiner and I will pass on the papers to him shortly, but I need next week's the final bank statement.

We had a discussion at Events Sub Committee on these figures. You will see there are three totals: the net figure on the day plus the level of inflated expenses/the donation and the costs not attributed to a specific event, eg Equipment Storage, map printing, paper and toner, SI equipment.

Looking at event types we are heavily dependent upon Level Cs for our income. I am surprised that the winter league and summer league are about the same surplus.

Event surplus by type



There are a few oddities in the full events table, eg prepayment for the 2017 Club Champs. For individual events we have losses where catering is involved eg our final summer league presentation, Club championships.

We have event losses, which mainly excludes map printing for the event, for Northamptonshire events as travel costs are high and attendances are weaker.

We lost money using Leicester City parks for Summer Leagues as their £63 access fee wipes out our normal surplus. Next time we use POC plaques only we need to seek a nil charge. Just a note to say we are using the POC!?

For Forestry Commission events the cut off is 25 people, then 100. So at Fineshade we had 27 competitors and therefore had a £50 access fee for the last two guys!

The Swithland event was the first Monday SL we have run and attendances were the highest I can remember for an evening event; something to bear in mind in 2018.

The dibber collector card scheme has several takers from new members but only one pay out this year.

Club Night accounts

Club night break even as we collect fees when in terrain where costs are low/ minimal.

Ashby	£222	-£289	-£68
Gloucester	£351	-£152	£230
Monday	£406	-£154	£250

Team entries, (CSC loss is because of the late fee increase by LOG.) The coach subsidy to YBT was higher than planned as eventually we needed a larger coach.

	Income	Spend	Net
CSC	£428	-£528	-£100
PP	£63	-£270	-£207
YBT	£146	-£836	-£690
BOC	£117	-£231	-£115
JK	£42	-£120	-£78
			-1190

Gift Aid

I have looked at the financial benefit from gift aid; at a simple level we have 9 people (4 Committee members) claiming travel expenses which brings in £500 real money. The expense donation for events brought in £300 and the other donations (eg mapping) brought in slightly more.

Budget 2017/18

The attached budget shows a **large surplus**, it's about the amount of gift aid. We use this budget process to review event and activity fees as well as the subscription levels. I recommend **no** changes to any. We have a bank balance of £11.5k and this is sufficient to weather some big adverse circumstances.

Insurance, we had a series of loss of SI boxes at SL events in June. Our last Loss was in 2014 at Spring Cottage in a SL evening event. The process of making claims is very tedious and I have considered whether we can self fund our own insurance. I have also looked unsuccessfully on-line for an alternative policy, for protection against catastrophic loss of SI kit. If we self fund we could build up our reserve at £400 a year but it would take 25 years to build up a fund to replace the loss in a car fire of our level C event kit. In the mean time, if we had this unlikely event, we would need members to provide loan funds to buy up to £10k of replacement kit. Any thoughts?

Agreement of the budget provides for officers to buy

- extra purple fleeces for the Midlands Champs new helpers
- small amount of equipment
- £500 for promoting out Autumn 2018 park series, this might all fall into following year.
- New club champs tops and champion mementos
- Two club members undertaking Level 2 UKCC, however I think we will only have one at most.

I anticipate Sales of club clothing to remain low especially as we intend to add a 50th Anniversary edition in 2019. We may also offer a new clothing product, eg rain suit. We tend to lose money on any clothing purchase as we attempt to keep affordable and there is old stock to write off.

The Support to juniors drops as the two events (YBT Final Redditch and Peter Palmer Sutton Coldfield) are much closer to home this time. However CSC is much further and we may want to look at travel options?

Club Nights

Groby & Brookvale are now under one management. The costs of Brookvale gym has halved and is now cheaper than South Charnwood High School Gym and is the same as Groby Post 16 room. We have booked the Brokvale gym for the winter period until mid March. Ivanhoe is not available on some of the nights we would like, so South Charnwood High Gym will be used as an alternative.

Roger Edwards
2 August 2017

Budget for 2017/18 summary

	2015/16 Rev Budget	2015/16 Actual	2016/17 Budget	2016/17 Actual	2016/17 Differs	Comments	2017/18 Budget	n	£		
1 Event Income	20500	18975	22070	21005	1065		26958				
2 Event Expenses	-18788	-19300	-22595	-23889	1294		-24206				
3	1712	-324	-525	-2884	2359		2752				
4											
5 Other Income	12330	16495	11345	17102	-5757		9080				
6 Other Expenses	-13411	-15563	-11219	-14507	3388		-9939				
7	-1081	932	126	2595	-2369		-859				
8 Surplus	631	607	-399	-289	-10		1893				
	Next		Next				Next				
12 Event Income	Budget		Budget				Budget	Midlands	Middle		
13 Entry Fees	5200	18235	21520	20087	1433		10266	708	14.5		
						A: Midlands	4000	400	10		
	8500					B: Middle	6300	7	900		
						C	1400	2	700		
	6000					C Urban	3600	24	150		
						D	477	53	9		
						Club champs	315	45	7		
						xmas					
14 Equipment Hire	300	266	250	306	-56	+SI AIR	300				
15 Parking Fees	500	474	300	612	-312	Bradgate/ Swithland	300				
16	20500	18975	22070	21005	1065		26958				
17 Event Expenses					0						
18 Entry Commission	-364	-576	0	-101	101.1	UKOL	-1000	14266	600	302	
19 Equipment	-250	-85			0	Race no. Contgy	-766		400	366	
20 Event Memento	-60		-60	-263	202.5	Midlands 6 extra Fleeces	-120		120		
21 First Aid	-400	-120	-200		-200	Midlands	-300				
22 Hire of bus			-650	-650	0						
23 Insurance						Midlands	-50		50		
24 Land Access	-900	-1566	-950	-1410	460	Belvoir, FC, Bradgate, City	-3300		2000		
25 Levy	-3200	-3663	-3600	-3896	296		-4200		1400	700	
26 extra increase	-384		-400		-400						
27 Map printing	-500	-1096	-550	-732	182	Midlands Urbans	-1800		900	430	
28 Map Surveys	-300				0	?rchester	-200		0	150	
29 Officials Expenses	-2200	-2913	-3300	-3500	200	A: Midlands	-3500		700	800	
30 Publicity	-150	-165	-150		-150		-150				
31 Refreshments	-900	-870	-1250	-1171	-78.89	SL, Club Champs, Xmas	-1075		-375	350	350
32 Results Processing				-481	481.46						
33 Tent Hire						Midlands	-450		450		
34 Room Hire	-600	-799	-1500	-1667	167	Shepshed Outwoods	-450			1000	
35 Toilet Hire	-700	-840	-1500	-1248	-252	??	-350				
36 Trophies for events	-200	-186	0	-398	398		0				
37 Event Expenses not attributable to events								6245	3098		
38 Donations Made		-100									
39 Equipment	-300	-447	-400	-1492	1092	Hands,	-100				
40 dibber refunds	-100	-15	-100	-13	-87		-100				
41 Equipment Expenses	-100		-200		-200	batteries	-200				
42 Equipment Timing	-200	-877	-200	-2160	1960	3 Boxes less insurance	-200				
43	-200		0		0	5th of 4 year computer	-250				
44 First Aid Kits	-30	-41			0						
45 Insurance	-415	-415	-415	-414	-1	ins premium tax increase	-425				

46 Land Access	-50				0	
47 Map Printing	-2000	-2929	-2500	-1986	-514 (Paper 12p sheet	-2800
48 Map Surveys	-800	-659	-800	-1113	313 Very little charged	-500
49	-2200		-2500		-2500	
50 Publicity	-150	-85	-100	-275	175 "Park" promotion	-500
51 Software	-250	-50	-100	-199	99 web storage	-150
52 Storage Rent	-720	-720	-720	-720	0	-720
53 Trophies	-165	-82	-450		-450 Glass and Club Champs	-550
54					0	
55	-18788	-19300	-22595	-23889	1294	-24206
56 EVENT NET	1712	-324	-525	-2884	2359	2752
57	2015/16	2015/16	2016/17			2017/18
58 OTHER	Rev Budget	Actual	Budget			Budget
59 Awards Evening	0	840	0	798	-798 Break even	750
60 Club Night Fees	1600	1585	1600	1218	382 Small surplus	1300
61 Club Shop Sales	200	271		161	-161 low amount	300
62 Donations Received	7240	6713	6000	7860	-1860 Match to travel	3400
63 Event donations				1082	-1082	1000
64 Gift Aid	1810	1992	1500	1423	77 depends on S6D	1700
65 Grant Charnwood Borough		190			0	
66 Interest Received	140	149	125	131	-6	110
67 Membership Fees	690	654	660	615	45	630
68 Sales -Corporate	0	260			0	
69 Sales -Mapping	150	1595	1100	2617	-1517 NW primary schools	400
70 Sales -Maps	50	199	10	81	-71 ARDF	40
71 Sales -POC maps	100	160	100	83	17 Hun, BH, BOF	100
72 Sales -POC plaques/mapping	350	819	250	238	13 one school	100
73 Team Event Fees and Travel		1066		796	-796 see expenses	
75	12330	16495	11345	17102	-5757	9080
76 Less Expenses						
77 Awards Evening	-25	-844		-724	724 Break even	-750
78 Club Night Expenses	-1500	-1529	-1500	-1054	-446 Brookvale Gym much lowe	-1000
79 Club Shop Purchases		-257		-126	126 New stock	-500
80 Coaching Clothing	-700	-589	-150	-32	-118 one Level 2& L1 top	-150
81 Coaching Equipment	-100		-100		headtorches	-100
82 Donations Made		-20			0	
83 Grants Made	-450	-131	-300	-100	-200 CR, FL, "B" camps	-300
84 Meeting Room Hire	-350	-256	-360	-267	-93	-360
85 Memberships	-101	-79	-79	-79	0	-79
86 Newsletter	-620	-617	-650	-623	-27	-650
87 Officers Expenses	-300	-464	-400	-452	52 EMOA & Committee	-400
88 Promotions	-70	-70	-40	-60	20	-40
89 Sales -Corporate Expenses		-136	-140		-140	
90 Sales -Mapping Expenses		-799	-500	-2157	1657 Schools	-360
91 Sales -POC Expenses	-300	-1110	-400	-191	-209	-400
92 Sales- POC Maps	-300	-198	-100		-100	-100
93 Team Event Fees and Travel	-600	-2008	-600	-1985	1385 YBT: HOC JK BOC PPR Relay	-600
94 Training of Members	-420	-314	-200		-200 EMOA (March) &	-100
95			-600		-600 Level 2 Coaching (2)	-600
96			-100	-351	251 Nat coaching Conference	-200
101 Travel Support	-7600	-6142	-5000	-6307	1307 6 days, BOC(Scot)	-4000
103 CORRECTION						
104 sub total	-13411	-15563	-11219	-14507	3388	-9939
105						
106 Other Net	-1081	932	126		126	-859
107 Overall Net	631	607	-399		-399	1893
108 bank	10631	11262	10863		10863	1893.38

Events

Event	Income	Spend	Surplus	Access Fee
SL16 Donisthorpe	175	-401	-227	
B Wakerley	2344	-2514	-170	y
D Club Champs	441	-519	-78	
D Xmas Novelty	248	-320	-73	y
SL17 Fineshade	121	-168	-47	y
D Hicks Lodge	57	-102	-46	
SL17 Knighton Park	120	-143	-23	y
SL17 Abbey Park	111	-125	-14	y
D Hermitage	40	-50	-10	
D Hood Park	32	-36	-4	
D Donisthorpe	75	-61	14	
C Irchester	795	-775	20	
SL17 Leicester Grammar	125	-99	26	y
SL17 Aylestone	136	-105	30	y
WL8 Sence	153	-122	31	y
SL17 Oakham Tops	76	-40	36	
D NW Schools	344	-299	45	
SL16 Melton	120	-74	46	
WL4 Beacon	122	-60	62	
WL7 Martinshaw	107	-43	64	
WL5 Pick Triangle	135	-59	75	
SL17 Ratby	190	-112	78	
SL17 Quorn Urban	192	-113	79	y
SL17 Grange	175	-92	84	
WL3 Donisthorpe	140	-49	91	
WL2 Burbage	137	-41	96	
SL17 Cademan	177	-76	101	
SL16 Loughborough Uni	173	-65	107	
WL6 Melton	211	-101	111	
SL16 Glenfield	230	-116	114	
SL17 Willesley	186	-70	116	
SL17 Billa Barra	181	-62	120	
SL17 Johns Lee Wood	187	-65	122	
SL16 Fosse Meadows	181	-55	127	
SL17 Swithland	368	-240	128	y
B BSSC	2298	-2054	244	
WL1 Watermead	356	-110	246	
C Martinshaw	1000	-702	298	
C Dishley	581	-272	309	
C Bagworth	901	-406	494	
C Loughborough Urban	1018	-467	553	
B Peter Palmer	2979	-2330	649	
C Beacon	1471	612	859	
C Bradgate	1804	-908	895	y
			5775	
<u>out of year</u>				
C Ashby Urban		-128	-128	
D Club Champs 2017		-102	-102	

	Events		
SL17 Castle Hill	-63	-63	y
		-293	
		5482.37	

Donations for events includes 1084
Expenses not attributed to an event

Equipment	-£1,402.61
Equipment Hire	-£13.00
Equipment Timing	-£2,159.50
Insurance	-£413.58
Map Printing	-£1,985.78
Map Surveys	-£1,112.80
Publicity	-£275.99
Software	-£199.34
Storage Rent	-£720.00
	£8,283

To replace the section currently in Appendix 5 which is under review, plus add extra detail for activities

Mapping for activities.

Maps for new areas may be produced for coaching /"activities" rather than competitions. Such maps are covered by BOF Insurance as long as "commissioned" by the Club.

The following can Commission such mapping: Events Co-ordinator, Development Co-ordinator and Coaching Co-ordinator.

To seek approval, please provide the appropriate person with details of the area to be mapped, the purpose and any known issues about the area.

Provision of services to third parties

The club seeks to support third parties providing orienteering services. We have achieved this by providing advice on Permanent courses, including design and fitting sometimes at a location which we will use for competition and often at schools for their usage only. A fee is normally charged.

Third party mapping

Where the Club is requested to arrange mapping for third parties e.g. Schools or Local Authorities, the Club will endeavour to assist and wishes to maintain access to as many areas as possible. The Club will invite all club mappers to offer their services and will then be selected in rotation from the pool to ensure no undue preference. Mappers on the third party rota are expected to undertake voluntary (expenses only) mapping for the club. If no one is willing then the mapping requirement will be offered to non-club members, who will take over full responsibility.

The club will contract with the third party to provide a map, at a cost agreed by the Schools Liaison Officer with the mapper, bearing in mind the expenses he or she is likely to incur. The cost will also be dependent on the availability of aerial photographs and/or good quality base maps. Stage payments may be agreed with the school, typically over two school financial years.

If the map is or may be used for club competitions, British Orienteering insurance protection is provided for the mapper. (In Autumn 2016 BOF Broker advised that all schools maps are covered as its part of the remit to promote the sport.) Otherwise the third party's insurance and OS copyright provisions apply. Once the third party has confirmed that the mapping has been completed to specification, the club will invoice the third party. Once settlement is received, the Club will pay the mapper his expenses up to the agreed price less the Club's overhead charge of 10%.

Any volunteer mapper is responsible for accounting to the Inland Revenue for any profit element in these arrangements. If the club member operates their own business, they may invoice the club for the agreed fee. If in the light of personal taxation circumstances, a volunteer mapper, working on a map for a third party, may normally claim at the current Inland Revenue maximum rate for casual users (45p) plus incidental expenses. Whenever entering into any contract of this nature with a third party, the contract shall whenever possible, provide access to the area for Club Orienteering at least once a year.

Maps produced should be held in the Club archive, so that if the school loses the map it can be re-sent.
Revised January 2017

Development Co-ordinator's report August 2017

Areas for your input:

- Web content
- Permanent Courses
- Third Party Mapping revised Standing Order
- Coaching
- Club Nights
- CATI / Recruitment Activity

1. Web Content

As our site banner remains unchanged I suspect Wendy would still like *more images!*? The Officers have not held a meeting to discuss the management of our web pages, but Chris Bosley and I have asked John Cooke to update some pages.



Our web site has no details of the non league awards, eg Rising star, Thelma Spalton, Clock Trophy, Tiger and Presidents Salver. May be National Forest Trophy? We need to create and may be need to add Score cup(s) as it's LEI members only.

"Award criteria" tab needed?

2. Permanent courses

We have updated courses at Donisthorpe, Snibston and Hicks Lodge to cope with plaques obscured in the summer vegetation.

Stephen Chafer is working on two new courses at Old John and Deer Barn for schools. This is awaiting agreement of English Nature. We supported the Love Bradgate Park on Saturday 5th August



2017, for their 90th anniversary year. Six club members supported the offer of helping families do a POC, we also offered naughty numbers to those with a only a few minutes to spare. The weather was awful and attendance very low, few made the 2km from Newtown Linford. (I did find maps on sale are sold out but indicates on our web site to buy maps at the park.)

There was an accident reported at the Newtown Burgoland Primary School course which is half in a public area. We are not quite sure what happened but a 2 year old scratched their face on the protruding screws on a plaque on the play equipment and wanted to sue the Club. Peter Hornsby visited and was satisfied with the safety of the remaining plaques. The incident highlight our possible exposure to claims as there are many POCs in Leicestershire, Northamptonshire & Rutland. This includes areas were the landowner has bought plaques from us.

Stephen will be providing more information on POCS.

3. **Third party/ School mapping Standing order 8**

Last year I spoke to the BOF broker, and despite what is stated on the BOF web site, he advised that all Schools mapping would be covered as it's part of the remit of encouraging participation.

I have therefore amended our Standing orders, Extracted as a separate standing order this element, copy **attached**.

The rest of the mapping Standing order is in need of a major update as it has not reflected current practice for several years!

Consider the amended mapping Standing Order

4. **Coaching**

Our Development Plan objective: provision of coaching and training for club members of all ages and abilities.

Local Weekend Training: The training at Cademan Woods on Saturday 8th July was abandoned as too few club members were interested. This leaves us with a problem of how to cater for the few that did want to attend. It also raises serious issues about any BOOST promotion, when our best area does not attract attendance, but a remote activity does. (see below also 5 below.)

Lake District coaching/race weekend

In contrast, Chris Heaton successfully organised the activity with several members from other clubs. It would be good to offer again in 2018.

Offers?

5. **Club Nights**

There are no significant changes to the winter programme compared with last year..

Sprint Training Easter/ Pre British Sprints

Before Easter we held sprint training practice at Loughborough University. The last time the British Sprints were at Milton Keynes it was very urban like (but lot of parkland) so campuses are less important. We have Castle Hill scheduled for mid September training for all three club nights.

We have a good record in the British Schools Score so training is scheduled for an evening at the end of September. However it will be fairly dark, so not ideal!

Development Plan Objective: A closer engagement with club members to understand what they require from the club in the way of training ...

We have three different nights in mainly three different locations. Each club night roughly breaks even because we charge for activities when not hiring facilities. AMR does the most outdoor sessions. Monday has attendances of up to 20 including several non-participating parents. Birthe and Iain are our lead coaches and the success is down to the two of them.

6. CATI/ Recruitment activity

Our Development Plan objective: Concerted effort to recruit new members

We have a City park series scheduled for Autumn 2018, an event every fortnight. We have been offered use of in park publicity notice boards but perhaps need to be asking about their Park run response / legality of charging and their onerous event application system.

Meet City Council?

Social media: Roger Phillips initiated “event” campaigns using Facebook last winter/ summer but this activity has diminished recently. The Captain’s report gives some details too.

We need to be able to sustain usage. (see BOF below)

Open events incorporating Schools League: We are working with NW Leicestershire District to use Acivat8 which has links with 5000 pupils. We have no other recruitment activity, so we intend to continue with last year’s promotion (see schedule at end), changes are: quite a lot of early afternoon sessions instead of morning, nothing in December. The DEE/ SYO scheme expects adults to attend and has sufficient adults to cover losses on juniors. We do not. *So we need thoughts on encouraging club members to attend. Another league, spot prizes?*

Peter is still working on a pack for schools to deliver some orienteering using their map and resources. Our new primary school contact is Brian Rushe and the date of Primary Championship in March not finalised. (Suggested Wed 21st again at Donisthorpe)

Bradgate: Those at Bradgate activity (on 5th) were interested in offering a series of four naughty numbers and short white for four consecutive Saturday afternoons say 1-3pm in the autumn (?...) at Newtown Linford, or Maureen and Andy were interested in making the offer.

It could be run by two to three people, but I think it needs to link to a race!
Thoughts, timing, links?

BOF Support: We are been offered support from British Orienteering to promote the club and recruit members. Tim Herod is our contact and will be attending the Monday club night on 4th September to talk to participants. We ought to introduce him to another activity/event (?) and then he would like to meet the Committee or sub-Committee.

What other activity? Who to be involved?

Roger Edwards
8th August 2017



Fun
Active
Challenging
Exciting

Ashby Map Runners are promoting Saturday events for children and families

First practice course is FREE. Your second Course counts towards Schools League.
Harder course for adults up to 5km.



All courses qualify for British Schools Explorer Awards
Find 10 controls to get your first award.



23 Sept 2017	1.30-2.30	Hood Leisure Centre
28 Oct	1.30-2.30	Hermitage Leisure Centre
25 Nov	11-12	Hicks Lodge
20 Jan 2018	11-12	Moirra Furnace
10 Feb	1.30-2.30	Hood Park Leisure Centre
3 Mar	1.30-2.30	Hermitage Leisure Centre
Mar	9.45-2.00	Schools champs
28 Apr	1.30-2.30	Donisthorpe Woods
12 May	1.30-2.30	Hood Leisure Centre
23 Jun	11-12	Hicks Lodge

Cost: £2.50 including equipment hire. Family £5.

www.leioc.org.uk



Peter Hornsby Tel: 01530 456066
email: clubnight@leioc.org.uk



August 2017 Committee Report

Club Captain

The club retained its regional champion status and qualified for the final of the Yvette Baker Trophy at Calke Park on the 21st May. The YBT final was on the 2nd July at Druridge Bay Country Park, Northumberland. After 3 recounts the LEI junior squad achieved its best ever result, 3rd place. After 9 counters, we were drawing with DEE so the 10th placed rule decided our placing. The difference on the 10th counter was 1 point .

We are hoping to have 2 teams in this years Peter Palmer Relays on the 10th September being held at Sutton Park.

Club Shop

3 new tops wanted from various members, none in stock - Need to order from Bryzos (new name for Siven)

Social Media

Facebook Page - 405 Page Likes (up 8 Likes), Weekly average reach of 126 people

Facebook Group - 60 Club Members

Twitter - 122 followers (up 10 followers)

Rising Star Award Criteria

Background

The Rising Star Award was created to recognise those members of the LEI junior squad who have shown the potential to become outstanding orienteers.

Duty of Care

LEI has a duty of care to the young members of LEI and has an obligation to adhere to the O-Safe policy of British Orienteering. With respect to the O-Safe policy 2.7.3 Talent and Elite, the club should endeavour to avoid placing undue pressure to perform on the young members of LEI.

Criteria

A candidate being considered for the Rising Star Award should normally fit the following criteria.

- Be an active member of the LEI junior squad
 - *(ie take part in the CSC, YBT, PP Relays, etc)*
- Be within M/W12 - M/W18 age class
 - *(avoids undue pressure to perform on the very young)*
- Show consistent high level performance at the top level orienteering events
 - *(ie JK, Midland Championships, British Long Distance Championships, YBT Final, East Midland Championships)*
- Be orienteering to TD3 standard and above
- Has not won the Rising Star Award before

Issues

LEI junior squad has youngsters competing at a variety of different TD standards. The issue is how do you compare youngsters to decide who is awarded the Rising Star Award? How can you compare one youngster competing at TD3 with another at competing at TD5? The simple answer is to compare them to their peers and see how they measure up. Therefore the Rising Star Award should be considered a performance award rather than an arbitrary award and as such, there may be years in which no junior reaches the required standard.

Awarded By

The Rising Star Award is awarded by the Club Chairman with nominations from the Club Captains

Year	Family	Seniors	Juniors	Units	Total		
2013	38	53	12	103	170		
2014	38	61	16	115	183		
2015	37	56	17	110	174		
2016	38	60	12	110	180		
2017	33	61	8	102	160	as at	5/8/2017

New members:

Esther Revell	Jan	
Sarah, Sophie, Harry Sanganee	Jan	
Maureen Webb	Mar	(partner of Kevin Gallagher)
Clive & Jennifer Kent	Apr	
Andrew Thomson	May	

Lapsed members (as at 18/05/17)

Alcock (Charlie)	Edwards (Andrew)	Andersen (Hilde Katrine)
Alcock (Fraser)	Edwards (Amanda)	Skinner (Astri)
Van Aardt (Daniel John)	Edwards (Sian)	Skinner (Freia)
Van Aardt (Rebecca Leanne)	Gould (Suzanne)	Sutherland (Jamie)
Alkemade (Luke)	Griffiths (Isabel)	Sutherland (Samuel)
Allery (Dave)	Porter (Sue)	White (Holly)
Allery (Sophie)	Rawlinson (Mark)	Williamson (Ian) moved to LOG 08
Allery (Thomas)	Rawlinson (Gabriel)	
Allery (Zoe)	Reid (Jason)	
Bradbury (Simon)	Reid (Jacob)	
Coates (Matthew)	Reid (Maximilian)	
Concannon (Adam)	Reid (Zoe)	
Conway (Pat)	Remmer (Bill)	
Sparkes (Ian)	Shannon (Ben)	
Cox (Matthew)	Skinner (Greg)	

